

WINDSOR SCHOOL-03209559 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
Off-Site Assessment Tool	Off-Site Assessment Tool	Local School Wellness		1000	07/27/2018	CAP Accepted	
Corrective Action History			CAP Accepted Erlisa Levin 07/25/2018 01:31 PM	CAP Accepted			
			CAP Submitted MIKE FORUNATO 07/18/2018 10:44 AM	The school menu is always posted on the school website. We have a small population of special need children and they have recess twice a day and the staff encourage them to bring in healthy snacks to have at this time. The school also has posted boards that reflect and remind the kids about choosing healthy foods when at all possible.			
			Flagged Erlisa Levin 07/05/2018 08:56 PM	The SFA must provide a copy of the current Local School Wellness Policy and/or web address where the current policy is posted. In addition, explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Off-Site Assessment Tool	Off-Site Assessment Tool	Local School Wellness		1001	07/27/2018	CAP Accepted	
Corrective Action History			CAP Accepted Erlisa Levin 07/25/2018 01:30 PM	CAP Accepted			
			CAP Submitted MIKE FORUNATO 07/18/2018 10:41 AM	The school menu is always posted on the school website. We have a small population of special need children and they have recess twice a day and the staff encourage them to bring in healthy snacks to have at this time. The school also has posted boards that reflect and remind the kids about choosing healthy foods when at all possible.			
			Flagged Erlisa Levin 07/05/2018 08:56 PM	The Local School Wellness Policy must be made available to the public (including parents, students and others in the community). Acceptable methods include disseminating a printed copy or posting a copy on the SFA's school web site. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Off-Site Assessment Tool	Off-Site Assessment Tool	Local School Wellness		1002	07/27/2018	CAP Accepted	
Corrective Action History			CAP Accepted Erlisa Levin 07/25/2018 01:31 PM	CAP Accepted			
			CAP Submitted MIKE FORUNATO 07/18/2018 10:47 AM	The Wellness Program is updated every month on the school website.			
			Flagged Erlisa Levin 07/05/2018 08:56 PM	The Local School Wellness Policy must be reviewed and updated periodically. An example would be to update the policy at an annual stakeholders' meeting. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance		136	07/27/2018	CAP Removed	
Corrective Action History			CAP Removed Erlisa Levin 07/05/2018 08:57 PM	CAP Removed			
			Flagged Erlisa Levin 06/28/2018 12:34 PM				
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Food Safety, Storage and Buy American	THE WINDSOR SCHOOL	1407	07/27/2018	CAP Accepted	

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Corrective Action History			CAP Accepted Erlisa Levin 07/25/2018 01:31 PM	CAP Accepted		
			CAP Submitted MIKE FORUNATO 07/18/2018 10:41 AM	I was not aware that this needed to be completed. As soon as I was aware of this issue, it was corrected and it has been maintained on a daily basis since.		
			Flagged Erlisa Levin 07/05/2018 08:56 PM	SFA did not have temperature logs on the day of review. Temperature logs must be completed, maintained and filed for each school service site. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Components and Quantities - Review Period	THE WINDSOR SCHOOL	409	07/27/2018	CAP Accepted
Corrective Action History			CAP Accepted Erlisa Levin 07/25/2018 01:31 PM	CAP Accepted		
			CAP Submitted MIKE FORUNATO 07/18/2018 10:50 AM	I was not aware of the form, but as of now the proper form is being used.		
			Flagged Erlisa Levin 07/05/2018 08:56 PM	At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Food Safety, Storage and Buy American	THE WINDSOR SCHOOL	1410	07/27/2018	CAP Accepted
Corrective Action History			CAP Accepted Erlisa Levin 07/25/2018 01:31 PM	CAP Accepted		
			CAP Submitted MIKE FORUNATO 07/18/2018 10:46 AM	If out of country fruit is purchased, a voucher will be requested for those fruits. In the future, I will make every effort to purchase fruits grown in America.		
			Flagged Erlisa Levin 07/05/2018 08:56 PM	The review of products on-site at reviewed schools or at off-site storage facilities indicated violations with Buy American. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Bananas were being offered at both meals and from Guatemala. Waiver procedure was reviewed		